

## KRUM LIBRARY ADVISORY BOARD MEETING NOTES

September 19, 2017

Meeting Started: 7:00 Meeting Ended: 8:01

### Members:

#### Present:

Kelly Ring – Chair  
Donna O’Dania – Vice Chair

Charlotte Guest

Adrienne Pohrte

Joy Wear

Austin Peterson

Donna Pierce- Librarian

#### Absent:

Bonnie Barthold (resigned from Board)

Pamela Gregory

### Visitors: none

1. Joy Wear made a motion the minutes from the August meeting be approved, and Adrienne Pohrte seconded the motion.
2. Friends of the Library
  - FOL Ending Balance as of 9/15/17: \$3,507.00.
  - FOL is selling pizza, drinks, candy, and popcorn at the Wednesday Teen Time. For the first few meetings, they did not have much of a profit but did break even.
  - FOL will have a Haunted Library fundraiser on October 21 7:00-10:00 PM. The Meeting Room will be the intake/waiting area with some activities for younger children and the stacks/main area of library will be the “spooky” area.
  - The initial donor recognition stars are in and will be hung soon.
3. Update from Library Director (Donna Pierce)
  - A. Monthly Statistics
    - Total number of library visits was 1,299, with an average daily library visitor total of 56. There were 3 programs held, with a total program attendance of 37. Total circulation for the month of August was 2,233 items. There were 51 new library cards issued this month.
  - B. Fall Programming
    - Reading with Rover is the 4<sup>th</sup> Saturday of the month. Lego Tuesdays for the children and Wednesday Teen Time have started and will continue. The American Girl Book Club will continue to meet monthly.
    - The Adult Social Hour is still being offered but there have been few attendees and some weeks none. The following suggestions were made to attract more people: shorten the time to end before lunch (currently 10:00-1:00), limit to once monthly with a program, and perhaps have speakers come in to present on scam awareness.
    - Director Pierce also shared the upcoming calendar of Library closures as set by the City. The Library will be closed November 11 for Veterans’ Day, November 23 – November 27 for Thanksgiving, December 23 – 26 for Christmas, and December 30 for New Years. Chair Kelly Ring mentioned that it seemed to be a large amount of closed dates.

4. Discuss new City Ordinance 2017-09-04 (Krum Public Library Advisory Board)

- The purpose of the new ordinance is to update the old ordinance to be more in line with the current board. The previous ordinance was not updated as the board changed from being a fiscally responsible board to an advisory board.
- Policy development is not specifically mentioned in the Ordinance, but Director Pierce feels that it would fall under Article (g) 3 “public library services.”
- Discussion ensued as to the difference in article (g) Duties, item 4 “the acceptance of conditional gifts to the Krum Public Library” and article (h) Donations, which discusses acceptance of “...unconditional donations...” The consensus is that if a conditional gift were in any way make a demand of City resources, the board may only advise the City as to the acceptance of said gift. However, gifts that in no way bind the City (legally or fiscally) can be accepted by the Library Board.
- Changes that will require updates to the charter include one board member being a City Council member and some of the duties of the board (specifically the acceptance of gifts/donations.)
- A revised charter will be brought to the Board at the next meeting. After the charter is approved, officers will be elected. In November the Art Policy will be developed, pending City Council approval of the charter (to include the development of library policy).

5. Discuss election of officers to be held at the October 17<sup>th</sup> Library Board meeting

- Nominations were open for officers to be voted on at the October meeting. Pamela Gregory was nominated to be Chair. Adrienne Pohrte declined a nomination to be Vice Chair and Charlotte Guest accepted the nomination for the same position. Joy Wear accepted the nomination to continue as Secretary.