

## KRUM LIBRARY ADVISORY BOARD MEETING NOTES

November 27, 2007

**Members Present:** John Thompson  
Bonnie Barthold  
Paul Leibrock  
Connie Miller  
Terri Wilson

Ty Mote  
Martha Sides  
Donna O'Dania  
Donna Pierce- Librarian

- I. Minutes from last meeting were read and approved. Bonnie Barthold made a motion to approve and John Thompson 2<sup>nd</sup> the motion. All agreed.
- II. Recap from Friends of the Library: (Paul Leibrock for Sandy Clere)
  - A. Kudos to Christy Roberts for photography session. A profit of \$20 per photo shoot was given to the friends for a total profit of about \$90.00  
Two things to do next year – 1) \$10.00 non-refundable fee,  
2) Take phone number when setting appointment.  
Need to do earlier – October, or possibly near Easter?
  - B. Christmas Parade  
Bring baked goods to the library by 4 pm on Fri., Nov. 30
- III. Update from our librarian (Donna Pierce)
  - A. Carolyn Hogan has been accepted into the Lions Club. She feels the library should pay for her membership (\$160 with renewal being \$100. We have money in Training. We need to check on her voting rights. She is also willing to be our representative for the Chamber of Commerce. (\$50). Bonnie Barthold motioned that training funds be used for Chamber & Lions club dues so Carolyn can represent the library. 2<sup>nd</sup> by Ty Mote. All agreed.
  - B. Dec. 5<sup>th</sup>. Librarian has meeting in Ft Worth at 1:30 for NTRLS; Carolyn is being initiated into Lions at 11:30. Proposed that library be closed from 12 to 1:30 pm. Paul volunteered to come in to keep library open if there was any objection to having the library closed. Mayor Wilson supported closing the library from 12 to 1:30. It was agreed that the library will close, with signs posted and City Hall employees notified.
  - c. Christmas closings. Donna suggested being closed Dec. 22 through the 25<sup>th</sup>, and again Dec. 31<sup>st</sup> and Jan. 1. Waiting City Approval.

- d. Did not get Dollar General or CoServ. Did receive part of Denton Benefit League Grant (\$1935.41 for two multimedia shelving units, 1 end of range display shelf, along with label protectors. Applying for this grant was a good experience – next time librarian will have a better idea of what to ask for!
  - e. VHS Collection is growing – needs to be weeded.
- IV. Carolyn had idea to make the library the “town information center” for Krum and surrounding areas. Organizations that have no physical location could leave brochures and information with the library. City does have bags for newcomers with information but not all organizations participate. This would not be a revenue maker, strictly goodwill. Mayor Wilson suggested that the city packet stay at city building, library will add things to the bags.
- V. NTRLS Space recommendations. Have already moved 6 foot shelves from the front to other areas. Need to do something with conference table and all the extra chairs. There is a company that will trade items.
- VI Numbers are up for the library. Kudos to Sandy. Volunteer hours are also up. Day care kids not coming because story time is not at a good time for them.
- VII. Website/Internet. Ty will let Connie help with development of website. Paul is working on getting catalog available online. Sagebrush is not good for making barcodes, which is why we haven’t totally deleted Athena from the system. Book inventory not at 100% but ok to go public.
- i. ISP is locally supported and free.

VIII. Library Signage

Wooden 13”x 13” letters. Idea was passed to John for further study.

IX. Overdue policy. Change made to reflect damaged items. Motion made by Bonnie, 2<sup>nd</sup> by John. All approved.

X. Paul talked with Jack Smith about Building fund.

\$30,000 (+/-) in Money Market account. With check writing abilities @5.6%. Who has signature, how are deposits made? Request made to Mayor to have record of fund on hand to be available to library.

Large discrepancies with library account and city accounting. City is working on software issues and library will be given results. Sincere apologies from Mayor confirming it is a system software issue. Should be worked out by end of the year.

Meeting adjourned at 8:32 pm.